



# VILLAGE CHURCH

## Children's Director Job Description

Full-Time Salary

### Areas of Direct Oversight

1. **Village Kids** - Village Kids is our Sunday Morning children's ministry.
2. **Awana** - Awana Commander
3. **VBS** - VBS Director (July 15 - 19, 2019)
4. **Part-time Children's Director Assistant** - 15 hours/wk

### Job Overview

The Children's Director will joyfully embrace and measurably move forward the overall vision and values of the Village Church by being responsible for all aspects of Village Kids (VK) at all Village Church sites. The CD will be the point leader at our Bartlett location and will be paid by them.

Responsibilities include, but are not limited to: Sunday VK activities (for ages 0-6th grade) for all services & sites, Awana, VK ministry for special church services, scheduling of VK volunteers, curriculum, training, facilities, budget oversight and vision casting. The Children's Director will be expected to cast a compelling vision, build & equip a core team, recruit, train, and care for children & volunteers, and develop a plan for succession when that day comes.

### Mission of Village Church Children's Ministries:

To build kid disciples who go, grow and overcome.

### Values for Village Church Children's Ministries

1. **Jesus-Centered:** Jesus is at the center of everything we do at Village Kids.
2. **Bible Based:** Using the historical narrative of the Bible, Village Kids teaches the life changing Gospel message.
3. **Age Appropriate:** Village Kids provides worship, teaching, and activities especially designed to meet children at their developmental level.
4. **Family Focused:** Partnering with parents in teaching children to know, love, and live as lifelong followers of Christ.
5. **Innovative:** Village Kids is committed to creating innovative programming so that the Biblical Truth found in God's Word is taught in a way that is easily understood and applied.

6. **Safe:** Village Kids is a caring environment where safety is a priority, and kids are able to relax, learn, and have fun.

## Job Qualifications

1. Possesses a calling to children's ministry
2. A passionate, born again follower of Jesus Christ evidenced by action, attitude, and behavior
3. Exhibits outstanding relational and interpersonal skills with children, parents, and volunteers
4. Exhibits high quality and effective communication and teaching skills
5. Possesses strong organizational, management, and leadership skills
6. Has experience in building, leading, and administering a growing local church children's ministry
7. Experienced in developing and releasing teams of volunteers
8. Can develop and implement a clear and compelling vision for a kids ministry and the ability to cast, sustain, & realize the vision & values for Village Kids
9. Reflects a desire to embrace & help fulfill the Mission & Values of the Village Church through children - "To make disciples who, Go, Grow, and Overcome
10. Desires to partner with families to minister to the children of the Village Church and our surrounding community
11. Experienced in curriculum development
12. Demonstrates a willingness to move forward with previous digital medium initiatives; we also value someone who shows strength to invent new ways to reach a greater audience through this platform.
13. Shows aptitude or willingness to learn to work with the following computer programs: The Microsoft Office Suite, the Mac OS Office Suite, and Google Drive & Dropbox

## Major Time Expectations Overview

1. Attend all VC Congregational Meetings: Once per Quarter.
2. Attend all VC Ministry Director Meetings.
3. Lead Monthly Core-Team Meetings
4. Attend Weekly or Bi-Monthly Staff Meetings, as Scheduled.
5. Attend all Village Church events (i.e., Church Potlucks, Picnics, Conferences, and Special Events).
6. Attend weekly 1x1's with supervisor

**Schedule:** Sunday- Thursday

**Status:** Full-time with Benefits

**Location:** Village Church of Bartlett

**Report to:** Michael Fuelling, Lead Pastor

**Compensation:** Salary determined by education and experience, cell phone reimbursement \$100/mo, Apple computer, mileage, and ministry budget.